



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 0349, s. 2025

TO: DR. MARIA LADY SOL A. SUAZO – VPAA
DR. FLORIFE O. URBIZTONDO – VPPSI
DR. JENNIFER M. MONTERO – GS Dean
DR. ANNIE Y. SAMARCA – CTE Dean

NORTH EASTERN MINDANAO STATE UNIVERSITY
TANDAG CAMPUS
RECORDS OFFICE

RELEASED

DATE: 10-02-25
TIME: 4:10 PM
BY: [Signature]

DATE: October 2, 2025

SUBJECT: COORDINATION MEETING WITH PRC REGIONAL DIRECTOR

Greetings of peace and solidarity.

Please be informed that a **Coordination Meeting with the Professional Regulation Commission (PRC) Regional Director, Cheryl P. Elicano, CPA**, is scheduled on **October 3, 2025 (Friday)**.

The meeting shall focus on essential matters concerning the **filing, registration, renewal, and correction or change of status of professional records and licenses**. This engagement aims to provide clarity on procedures, address concerns, and ensure proper guidance for our faculty, staff, and graduates in fulfilling their professional obligations.

All concerned personnel are hereby enjoined to attend and actively participate in the said meeting.

For your information and strict compliance.

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON, PhD
SUC President III

Cc: OVP's File c/o Records Unit (Original Copy)