



Republic of the Philippines  
**North Eastern Mindanao State University**

NORTH EASTERN MINDANAO STATE UNIVERSITY  
TANDAG CAMPUS  
RECORDS OFFICE

**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
No. 0326, s. 2025

**RELEASED**

DATE: 9-10-25  
TIME: 8:10 AM  
BY: [Signature]

TO: **Dr. Abundio C. Miralles** - **VP for Administration and Finance**  
**Dr. Roel T. Lim** - **Director for IGP and Auxiliary Services**

DATE: **September 9, 2025**

SUBJECT: **ADDENDUM TO MEMORANDUM FROM THE OP NO. 0324, S. 2025**

Greetings of peace and solidarity.

To ensure the success of the One-Day IGP AND AUXILIARY SUMMIT, the following directives are issued:

- 1. Vice President for Administration and Finance**  
You are respectfully requested to provide **oversight and guidance** throughout the preparation and execution of the event.
- 2. Director for IGP and Auxiliary Services**  
You are hereby directed to **take the lead in facilitating the planning, coordination, and implementation** of the summit.

This summit is an important platform to showcase best practices, foster collaboration, and explore strategies for sustainable IGP and auxiliary development. Your full cooperation and support in this endeavor are expected and appreciated.

For your information and compliance. Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

Digitally signed  
by Loayon  
Nemesio  
Gallardo  
Date:  
2025.09.10  
08:09:10 +0800  
**NEMESIO G. LOAYON, PhD**  
SUC President III