



Republic of the Philippines
North Eastern Mindanao State University

NORTH EASTERN MINDANAO STATE UNIVERSITY
TANDAG CAMPUS

RECORDS OFFICE

RELEASED

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 0325, s. 2025

DATE 9-9-25
TIME 12:01 PM
BY [Signature]

**TO: Vice President for Administration and Finance
Campus Director of Tandag
Dean, College of Engineering and Technology
Attorney IV, Legal Unit
Executive Assistant III
Project Development Officer III, PMU
Project Development Officer III, GSU**

DATE: September 9, 2025

**SUBJECT: EMERGENCY MEETING REGARDING COLLEGE OF ENGINEERING &
TECHNOLOGY (CET) BUILDING**

Greetings of peace and solidarity.

This office directs the above-mentioned officials to convene and come up with a recommendation for approval by the undersigned, on the proposed temporary use of the College of Engineering & Technology Building (second floor only) on the schedule of classes submitted due to the increase of enrolment of the college, with corresponding needed repair and safety measures to be complied.

The Vice President for Administration and Finance shall preside the meeting. The meeting is set this afternoon at 3:00 pm. Venue will be at the University Board Room, Administration Building, Tandag Campus.

Attendance to the meeting is required to facilitate a speedy action on this important concern.

Thank you. For your compliance. Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON
SUC President III