



Republic of the Philippines
North Eastern Mindanao State University

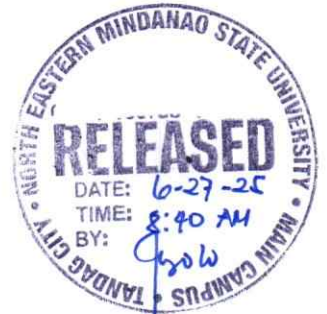
MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 0246, s. 2025

TO: **VPAA, CDs, DIRECTORS, DEANS, Department Chairs
and UNIT HEADS related to Academic Functions**

SUBJECT: **CONDUCT OF BAICS ENTRANCE CONFERENCE**

DATE: June 26, 2025



You are hereby directed to attend the orientation on Baseline Assessment of Internal Control Systems and Risk Assessment via Zoom **on July 16, 2025 at 9:00-11:30 AM** with **Meeting ID: 824 0378 9331, Passcode: nemsu.**

This orientation is conducted to advance the internal auditing function of the IAU. The Baseline Assessment of Internal Control Systems is the first step in the Audit Planning Stage of the Internal Audit Unit. BAICS is done for the Internal Auditors to achieve the following objectives:

- Get familiar with the organization's operations;
- Identify and document the five (5) components of the internal control system of all programs and projects of the organization;
- Review key processes on operations (OPS), support to operations (STO), and general administration and support (GAS);
- Review controls on key processes of OPS, STO, and GAS; and
- Gather sufficient information on potential audit areas to be included in the strategic plan

Attached is the list of key officials/personnel who will attend the virtual orientation.

Please be guided accordingly.

For the grassroots and in the spirit of vibrant leadership.


NEMESIO G. LOAYON, PhD
SUC President III



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Office/Unit	Key Officials/Personnel
VPAA	Dr. Ma. Lady Sol A. Suazo
OIC-Campus Director (Tandag Campus)	Dr. Floresito D. Calub
Campus Director (Cantilan Campus)	Dr. Juancho A. Intano
OIC-Campus Director (San Miguel Campus)	Dr. Marvie V. Gonzaga
OIC-Campus Director (Cagwait Campus)	Dr. Rozette E. Mercado
OIC-Campus Director (Liangang Campus)	Ms. Catherine F. Salomon
Campus Director (Tagbina Campus)	Dr. Ariston O. Ronquillo
Campus Director (Bislig Campus)	For. Whelson C. Pasos
Dean - Graduate School programs	Prof. Jennifer M. Montero
Dean - College of Law	Atty. Daniel L. Diaz
Dean - Teacher Education Programs	Dr. Annie Y. Samarca
Dean - Engineering & Technology Program	Prof. Alex S. Ladaga
Dean - Information Technology Education Program	Prof. Born Christian A. Isip
Dean - Arts and Sciences Programs	Prof. Romeo A. Patan
Dean - Business and Management Programs	Prof. Ramel D. Tomaquin
Dean - Agriculture and Forestry Programs	Prof. Clemencia L. Sumagaysay
Dean - College of Fisheries and Marine Sciences Programs	Dr. Fabio C. Ruaza Jr.
Dean - College of Criminal Justice Education & Programs	Dr. Laurence P. Bazan
Director Library (OIC)	Rhea M. Canang, MSLIS
Head - Library (Cantilan Campus)	Michelle Ann U. Ortega, R.L., MLIS
Head - Library (San Miguel Campus)	Merry L. Plaza, RL
Head - Library (Cagwait Campus)	Dina Mae Ibut, MSLIS
Head - Library (Liangang Campus)	Jehoney V. Alboroto, MSLIS
Head - Library (Tagbina Campus)	Ronie A. Salejan, RL, MSLIS

📍 Rosario, Tandag City, Surigao del Sur 8300
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Head - Library (Bislig Campus)	Ms. Cheryl S. Ranoco
Director OSD	Prof. Evelyn T. Bagood
Head - OSD (Tandag Campus)	Mr. Revelyn Glico Enderes
Head - OSD (Cantilan Campus)	Myrna S. Loren, MSTM
Head - OSD (San Miguel Campus)	Mr. Raymundo M. Itable
Head - OSD (Cagwait Campus)	Mr. Roque T. Quezada, MTTE
Head - OSD (Liang Campus)	Dr. Ivy M. Orcullo
Head - OSD (Tagbina Campus)	Dr. Romel Nemiño
Head - OSD (Bislig Campus)	Ms. Cristine G. Ombao
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Coordinator - NSTP (Tandag Campus)	Mr. Robert E. Wariza Jr.
Coordinator - NSTP (Cantilan Campus)	Roey C. Sumaoy, MTTE
Coordinator - NSTP (San Miguel Campus)	Mr. Bergo G. Agustin
Coordinator - NSTP (Cagwait Campus)	Mr. Roque T. Quezada, MTTE
Coordinator - NSTP (Liang Campus)	Edrick Ray S. Santamaria, MPA
Coordinator - NSTP (Tagbina Campus)	Mr. Ryan Oranza
Coordinator - NSTP (Bislig Campus)	Mr. Roland O. Nocete
OIC-Director Curriculum Development	Dr. Karla Jean P. Roz
Head - Cur. Dev. (Tandag Campus)	Dr. Elyssa Kay V. Martinez
Head - Cur. Dev. (Cantilan Campus)	Dr. Ana Marie T. Acevedo
Head - Cur. Dev. (San Miguel Campus)	Dr. Allan S. Compe
Head - Cur. Dev. (Cagwait Campus)	Dr. Joezer S. Amazon
Head - Cur. Dev. (Liang Campus)	Prof. Faith P. Villanueva
Head - Cur. Dev. (Tagbina Campus)	Dr. Charlene Garces
Head - Cur. Dev. (Bislig Campus)	Dr. Franco G. Pantaleon
Director IZN	Dr. Ermie Lux L. Matildo
Head - IZN (Tandag Campus)	Dr. Elyssa Kay V. Martinez

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Head - IZN (Cantilan Campus)	Dr. Loth M. Orozco
Head - IZN (San Miguel Campus)	Mr. Daniel Tacbas
Head - IZN (Cagwait Campus)	Judy P. Rebusora, MTE
Head - IZN (Liangsa Campus)	Dr. July Hera G. Salomon
Head - IZN (Tagbina Campus)	Dr. Charlene Garces
Head - IZN (Bislig Campus)	Ms. Beverly Love Rebosura
Director of Culture, Arts & Sports	Prof. Shyla O. Moreno
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Coordinator - Socio-Cultural & Arts (San Miguel Campus)	Mr. Daniel L. Tacbas
Coordinator - Socio-Cultural & Arts (Cagwait Campus)	Yolanda O. Sanchez, MAT-PE
Coordinator - Socio-Cultural & Arts (Liangsa Campus)	Leslie Marie P. Sanchez, MAEd-PE
Coordinator - Socio-Cultural & Arts (Tagbina Campus)	Mr. Carl Martin Engcoy
Coordinator - Socio-Cultural & Arts (Bislig Campus)	Ms. Edralyn S. Hofeliña
Coordinator - Sports & Development (Tandag Campus)	Mr. Chelbert Gasis
Coordinator - Sports & Development (Cantilan Campus)	Dr. Jillard O. Mercado
Coordinator - Sports & Development (San Miguel Campus)	Mr. Raymundo M. Itable
Coordinator - Sports & Development (Cagwait Campus)	Mr. Mario E. Palacio, MST-MATH
Coordinator - Sports & Development (Liangsa Campus)	Edrick Ray S. Santamaria, MPA
Coordinator - Sports & Development	Mr. Tito Pantaleon

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(Tagbina Campus)	
Coordinator - Sports & Development (Bislig Campus)	Ms. Edralyn S. Hofeliña
Head - Registrar (Tandag Campus)	Ms. Lynnet A. Sarvida
Head - Registrar (Cantilan Campus)	Ms. Ramona Liza A. Espenido, MST-SS
Head - Registrar (San Miguel Campus)	Ms. Dyna Aya-ay
Head - Registrar (Cagwait Campus)	Ms. Jonavie D. Rivas
Head - Registrar (Liang Campus)	Ms. Amelia I. Jabonero
Head - Registrar (Tagbina Campus)	Ms. Cristita Caluyo
Head - Registrar (Bislig Campus)	Ms. Hermelie C. Pasos
Head - Clinic (Tandag Campus)	Eldezinña C. Ondona, RN
Head - Clinic (Cantilan Campus)	Joemar H. Acuña, RN
Head - Clinic (San Miguel Campus)	Tralou Niño T. Salcedo, RN
Head - Clinic (Liang Campus)	Jose A. Olandria, RN
Head - Clinic (Tagbina Campus)	Cynthia P. Mendoza, RN
Head - Clinic (Bislig Campus)	Dr. Sheila B. Caberte
Head- Guidance Office (Tandag Campus)	Jenevieve P. Babao, Rpm, RGC
Head- Guidance Office (Cantilan Campus)	Mary Grace C. Tangcangco, Rpm, RGC
Head- Guidance Office (San Miguel Campus)	Ms. Rosalie F. Añover
Head- Guidance Office (Cagwait Campus)	Mr. John Paul M. Acup
Head- Guidance Office (Liang Campus)	Joan M. Zartiga, RGC
Head- Guidance Office (Tagbina Campus)	DB-June Amolata
Head- Guidance Office (Bislig Campus)	Ms. Ginalyn P. Estose
Department Chairs	All Campuses