



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
 No. 0173, s. 2025

To : VPAA, VPAF, VPRE, Campus Directors, Deans, HRMOs, Faculty Union Representative, Technical Working Group, and Secretariat

Subject: **ATTENDANCE TO THE REVISION OF COMPETENCY MODELS AND DEVELOPMENT OF ASSESSMENT TOOLS**

Date : April 2, 2025

Greetings of peace and solidarity.

In line with our commitment to strengthen our human resource policies, all concerned personnel are hereby requested to attend the **Revision of Competency Models and Development of Assessment Tools aligned with the new Vision and Mission of the University** scheduled as follows:

- Date:** April 3-4, 2025: *Review of the existing competency model and development of assessment tools*
- Date:** April 7-8, 2025: *Validation and Refinement of Tools*
- Venue:** New Board Room, Admin. Building, Tandag Campus
- Time:** 9:00 AM - 5:00 PM

This initiative seeks to refine assessment tools to ensure a more objective and effective evaluation of skills, knowledge, and behaviors essential for various roles. Through this process, we aim to strengthen talent management, recruitment, promotion, and employee development strategies, promoting a workforce that is both competent and future-ready.

Transportation, travel expenses, and other incidental costs related to the activity shall be covered by the University funds, following the usual auditing rules and regulations. Further, lunch, AM snacks, and PM snacks will be provided during the activity.

For your guidance and adherence. Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

Digitally signed
 by Loayon
 Nemesio Gallardo
 Date: 2025.04.02
 15:34:56 +0800
NEMESIO G. LOAYON, PhD
 SUC President III

Encl: List of Participants



LIST OF PARTICIPANTS

Designations	Name
Subject Matter Expert	Dr. Harold C. Pareja
VPAF	Abundio C. Miralles, EdD
VPAA	Maria Lady Sol A. Suazo, PhD
VPRE	Rolly G. Salvaleon, PhD
Campus Directors	Florife O. Urbiztondo, DPA Catherine F. Salomon, MELL Juancho A. Intano, PhD Ariston O. Ronquillo, DPA Rozette E. Mercado, PhD For. Whelson C. Pasos Floresito D. Calub, DBA
Deans	Ramel D. Tomaquin, DPA Romeo A. Patan, PhD Annie Y. Samarca, PhD Jennifer M. Montero, PhD Born Christian A. Isip, DIT Fabio C. Ruaza, PhD
HRMO	Roel T. Lim, JD, MPA Frenzy Kharisma V. Bacatan Eunice P. Prado Alex A. Alas Concepcion G. Badayos
Faculty Union Representative	Trexie O. Alawi
TWG for Rubrics and Tools	Jocelyn B. Panduyos, PhD Karla Jeane P. Roz Erwin B. Berry, PhD
Secretariats	2 HR Staff

Total: 28 pax