



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 0168, s. 2025

TO: Vice President for Administration and Finance
CAOs and SAOs (Administration & Finance Divisions)
Information Officer III
Budget Officer III
Project Development Officer III
Executive Assistant III
All others concerned

DATE: March 31, 2025

SUBJECT: MEETING ON OFFICE REASSIGNMENTS



Greetings of peace and solidarity!

You are hereby called for a meeting at 2:00 PM today, March 31, 2025, on the above-stated subject. The venue of the meeting will be at the Board Room, Administration Building.

The meeting which will be attended by the above-mentioned personnel will be presided by the Vice President for Administration and Finance.

For your information and adherence. Wide and immediate dissemination of this memorandum to all concerned is highly desired.

Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON
SUC President II