



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 0146, s 2025

TO : VPAA, VPAF, VPRE, GS Dean, GS Program Coordinators, Director for Curriculum and Development, Curriculum Head - Tandag, Director for Library, Selected Faculty of the Graduate School Programs, Encoders, ICT Staff, and Secretariat

DATE : March 18, 2025

SUBJECT : **WORKSHOP ON SYLLABI MAKING OF GRADUATE SCHOOL PROGRAMS**

Greetings of peace and solidarity!

In the exigency of service and for continual improvement, all concerned personnel are hereby directed to participate in the **WORKSHOP ON SYLLABI MAKING OF GRADUATE SCHOOL PROGRAMS** on **March 24-26, 2025, 8:30AM** at the **Old Board Room**.

This activity shall be participated by the following:

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|------------------------------------|---------------------------------|--|
| 1. Dr. Maria Lady Sol A. Suazo | 18. Dr. Merlyn E. Arevalo | 35. Dr. Jocelyn B. Panduyos |
| 2. Dr. Annie Y. Samarca | 19. Dr. Jane C. Oropa | 36. Dr. Rozette E. Mercado |
| 3. Dr. Jennifer M. Montero | 20. Dr. Ivy S. Diaz | 37. Engr. Luzminda S. Bacquial |
| 4. Dr. Ermie Lux L. Matildo | 21. Dr. Elyssa Kaye V. Martinez | 38. Dr. Flordeliza P. Torrico |
| 5. Dr. Rael Christopher O. Plaza | 22. Dr. Erwin B. Berry | 39. Dr. Gerry B. Estrada |
| 6. Dr. Karla Jeane P. Roz | 23. Dr. Esmael V. Maliberan | 40. Dr. John Manuel Buniel |
| 7. Ms. Lowelyn Q. Estoquia | 24. Dr. Myelinda A. Baldeovar | 41. Dr. Jose P. Calipayan, Jr. |
| 8. Dr. May L. Larena | 25. Dr. Florife O. Urbiztondo | 42. Ms. Daisy E. Salas |
| 9. Dr. Medelyn M. Montenegro | 26. Dr. Floresito D. Calub | 43. Dr. Ramonito Y. Tan |
| 10. Dr. Nap Nichole Greg S. Salera | 27. Dr. Roel T. Lim | 44. Ms. Aida C. Osorio |
| 11. Dr. Razil M. Gumanoy | 28. Dr. James Q. Grefalde | 45. Ms. Rhea M. Canang |
| 12. Dr. Rovilyn K. Dagondon | 29. Dr. Rizza Mae C. Azarcon | 46. Mr. Steven Carl M. Silagan |
| 13. Dr. Roxan E. Caray | 30. Dr. Judith J. Sanchez | 47. Mr. Roque M. Day |
| 14. Dr. Evelyn T. Bagood | 31. Mr. Robert E. Wariza, Jr. | 48. Mr. Mark Jade G. Burlat |
| 15. Dr. Mick Mars P. Silvano | 32. Dr. Ezekiel O. Pelayo | 49. Ms. Kairos Christine P. Dela Cerna |
| 16. Dr. Rowena A. Baloyo | 33. Mr. Roland P. Villamor | 50. Ms. Jennifer E. Fraga |
| 17. Dr. Roselyn G. Malong | 34. Dr. Giselle B. Ramos | 51. Secretariat & ICT Staff |

Further, all outputs per program shall be submitted to the Dean of Graduate School for finalization, and thereafter to be submitted to CHEDRO for content perusal purposes.

Transportation, meals, snacks, supplies and other expenditures incurred relative to this activity shall be charged to the university/campus funds subject to the usual accounting and auditing rules and regulations.

This serves as travel order.

For strict compliance. Padayun sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON, PhD
 SUC President III

CC: As stated

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