



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 0119 , s. 2025



TO: Campus Directors of Cantilan, Tandag, Cagwait, & Bislig
OSWD Heads of the above-mentioned Campuses
Information Unit
Information and Communications Technology Unit
General Services Unit
Project Management Unit
All others concerned

DATE: March 3, 2025

SUBJECT: ACTIONS OF THE 3RD COORDINATION MEETING FOR THE
PAGPADAYAG 2025: THE 2ND STATE OF THE UNIVERSITY
ADDRESS

Greetings of peace and solidarity.

In light of our preparations for the PAGPADAYAG 2025: The 2nd State of the University Address, the Information and Communications Technology Unit (ICTU) and the Information Unit (IU) are directed to conduct the video footage-taking for the upcoming event scheduled as follows:

Date	Campus	Footage to be taken	Coordinating Unit (with Campus Counterpart from Concerned Offices)
March 5, 2025 Morning	Tandag Campus	infrastructure buildings	Project Management Unit
		High quality or digitalized teaching	ACD, OSWD, ICTU, IU
		Drone footage of students, faculty, staff (growing in population)	ICTU and IU
		Campus front view/landmark	ICTU and IU
		Graduation Footage	Campus ICTO
March 5, 2025 Afternoon	Cagwait Campus	Drone footage of students, faculty, staff (growing in population)	ICTU and IU
		Campus front view/landmark	ICTU and IU
		Quality teaching Industry immersion Hands-on/field experience of learners	ICTU and IU, ACD, OSWD Head
		Graduation Footage	Campus ICTO
		infrastructure buildings	Project Management Unit
March 6, 2025 Morning	Cantilan Campus	Drone footage of students, faculty, staff (growing in	ICTU and IU





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		population)	
		Campus front view/landmark	ICTU and IU
		Graduation Footage	Campus ICTO
		Quality teaching Industry immersion Hands-on/field experience of learners	ICTU and IU
		infrastructure buildings	Project Management Unit
March 6, 2025 Morning	Bislig Campus	infrastructure buildings	Project Management Unit
		Drone footage of students, faculty, staff (growing in population)	ICTU and IU
		Campus front view/landmark	ICTU and IU
		Graduation Footage	Campus ICTO
		Quality teaching Industry immersion Hands-on/field experience of learners	ICTU and IU, ACD, OSWD Head

The OSWD Heads shall help facilitate on scenes that would need students, in coordination with the ICTU and IU Heads. Likewise, the Assistant Campus Director shall help facilitate on scenes that would need faculty.

The campus directors are hereby requested to have the concerned campus offices assist the ICTU and IU in the taking of these footages. Students who will also be involved in this activity shall be excused from their classes during the time of footage-taking only, pursuant to the existing provisions in the student handbook.

All other campus personnel needed to attain the goal of this endeavor shall likewise participate.

The General Services Unit (GSU) shall arrange the provision of transport vehicle based on the following schedule:

Departure to Cagwait Campus	1:00 PM	March 5, 2025
Departure to Cantilan Campus	8:00 AM	March 6, 2025
Departure to Bislig Campus	5:00 AM	March 7, 2025

The ICTU and IU shall coordinate with the GSU as to the number of personnel involved in this undertaking for the arrangement of vehicles to be used.

This is conducted in the drive that the State of the University Address will be video-driven rather than a mere talk, to make it more engaging with the audience.

All involved video editors and videographers shall prepare the necessary logistics for this activity.

Travel expenses shall be charged to available local funds, subject to the existing accounting and auditing rules and regulations.



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For your guidance and strict adherence.

Immediate and wide dissemination of this memorandum to all concerned is highly desired.

Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON
SUC President III

**SUBJECT: ACTIONS OF THE 3RD COORDINATION MEETING FOR THE PAGPADAYAG
2025: THE 2ND STATE OF THE UNIVERSITY ADDRESS**
