



Republic of the Philippines  
**North Eastern Mindanao State University**

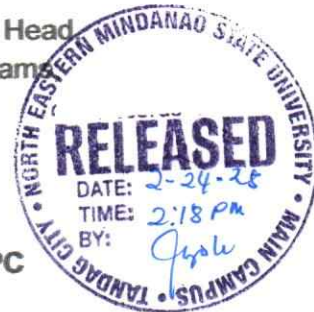
**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**

No. 0101, s 2025

TO : Vice Presidents, GS Dean, GS Program Coordinators, Curriculum Head  
Director for Library, Selected Faculty of the Graduate School Program  
Encoders & Secretariat

DATE : February 24, 2025

SUBJECT : **WORKSHOP ON FINALIZATION OF GRADUATE SCHOOL COPC DOCUMENTS**



Greetings of peace and solidarity!

In the exigency of service and for continual improvement, all concerned personnel are hereby directed to participate in the **WORKSHOP ON FINALIZATION OF GRADUATE SCHOOL COPC DOCUMENTS** on **February 28- March 1, 2025, 8:30AM** at the **Central Board Room**.

This activity shall be participated by the following: Dr. Maria lady Sol A. Suazo, Dr. Rolly G. Salvaleon, Dr. Abundio C. Miralles, Dr. Annie Y. Samarca, Dr. Jennifer M. Montero, Dr. Ernie Lux L. Matildo, Dr. Rael Christopher O. Plaza, Dr. Karla Jeane P. Roz, Ms. Lowelyn Q. Estoquia, Dr. May L. Larena, Dr. Medelyn M. Montenegro, Dr. Nap Nichole Greg S. Salera, Dr. Razil M. Gumanoy, Dr. Rovilyn K. Dagondon, Dr. Roxan E. Caray, Dr. Evelyn T. Bagood, Dr. Mick Mars P. Silvano, Dr. Rowena A. Baloyo, Dr. Roselyn G. Malong, Dr. Merlyn E. Arevalo, Dr. Jane C. Oropa, Dr. Ivy S. Diaz, Dr. Elyssa Kaye V. Martinez, Dr. Erwin B. Berry, Dr. Esmael V. Maliberan, Dr. Myelinda A. Baldelovar, Dr. Florife O. Urbiztondo, Dr. Floresito D. Calub, Dr. Roel T. Lim, Dr. James Q. Grefalde, Dr. Rizza Mae C. Azarcon, Dr. Judith J. Sanchez, Mr. Robert E. Wariza, Jr., Dr. Ezekiel O. Pelayo, Mr. Roland P. Villamor, Dr. Giselle B. Ramos, Dr. Jocelyn B. Panduyos, Ms. Faith P. Villanueva, Mr. Steven Carl M. Silagan, Ms. Daisy E. Salas, Dr. Ramonito Y. Tan, Ms. Rhea M. Canang, Mr. Roque M. Day, Mr. Mark Jade G. Burlat, Ms. Kairos Christine P. Dela Cerna, Ms. Jennifer E. Fraga, Dr. Gerry B. Estrada & Secretariat.

Further, all outputs per program shall be submitted to the Dean of Graduate School for finalization, and thereafter to be submitted to CHEDRO for content perusal purposes.

Transportation, meals, snacks, supplies and other expenditures incurred relative to this activity shall be charged to the university/campus funds subject to the usual accounting and auditing rules and regulations.

This serves as travel order.

For strict compliance. Padayun sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

  
**NEMESIO G. LOAYON, PhD**  
SUC President III

CC: As stated

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