



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE THE PRESIDENT
No. 6080, s. 2025

TO: Information and Communications Technology (ICT) Unit

DATE: February 14, 2025

**SUBJECT: DEVELOPMENT OF AN ONLINE ADMISSION EXAMINATION
REGISTRATION SYSTEM**



Greetings of peace and solidarity.

Please be informed that the proposal to develop an **Online Admission Examination Registration System** has been approved.

This initiative aims to address the challenges of the current manual registration process, which include increased workload, long processing times, and difficulties for student-applicants, especially those from distant locations. The online system will streamline registration, improve data accuracy, and provide a convenient platform for applicants.

Furthermore, this system will include essential features such as:

- Centralized tracking of applicant records to prevent multiple exam attempts across campuses,
- User registration and authentication,
- Exam scheduling, communication, and notifications.

The ICT Unit is directed to **commence the development immediately** and ensure that the system is **completed by the end of the First Semester, Academic Year 2025–2026**, to allow sufficient time for **testing and implementation in the Second Semester of the same academic year**.

Your cooperation in the successful and timely implementation of this project is highly appreciated.

For your information and strict compliance.

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON, PhD
SUC President III

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