



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 0063 s. 2025

To : HRMPSB Chairperson (VPAA), VPAF, VPRE, Campus Directors, HRMO III, NTPA Representative, Faculty Union Representative, Deans where the vacancy arises, Program Specialists, TWG and Secretariat

Subject: **COMPOSITION OF THE PERSONNEL SELECTION BOARD AND TWG FOR THE RANKING AND INTERVIEW OF INSTRUCTOR I POSITIONS**

Date : February 3, 2025

In the exigency of public service and with the growing number of students and the need for additional teaching personnel for the different programs, all HRMPSB members are hereby directed to convene on **February 6-7, 2025** to conduct Ranking and Interviews for Teaching Positions according to the specified schedules. The ranking and interview will begin at 8:00 in the morning in the NEMSU Old Board Room, beside the Office of the Campus Director, Main Campus – Tandag City.

The HRMPSB is instructed to recommend to the University President the most qualified applicants in order to address the need for vacant teaching positions at the University, based on the competencies and job performance of each applicant.

The following are the composition and schedule of Interviews and Rankings for Teaching Applicants:

Composition for Teaching Positions	Technical Working Group for Demo Teaching
<p>Chairperson: Vice President for Academic Affairs</p> <p>Members: VPAF</p> <ul style="list-style-type: none"> Campus Directors Faculty Union Representative HRMO III Research and Extension Specialist (VPRE) 	<p>February 6, 2025</p> <p>Focal Person: Dr. Annie Y. Samarca</p> <p>Faculty Representative: Dr. Elyssa Kaye B. Martinez</p> <p>Members:</p> <ul style="list-style-type: none"> Dr. Fabio C. Ruaza Dr. Clemencia L. Sumagaysay Dr. Ramel D. Tomaquin Dr. Romeo A. Patan






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	<p>February 7, 2025</p> <p>Members:</p> <p>Dr. Romeo A. Patan Dr. Born Christian A. Isip Dr. Laurence A. Bazan</p>
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Transportation, meals and snacks, and other incidental expenses incurred regarding the activity shall be charged to the University funds, subject to the usual auditing rules and regulation.

For your guidance and compliance.


Digitally signed
by Loayon
Nemesio
Gallardo
Date:
2025.02.04
NEMESIO G. LOAYON, PhD
SUC President III

Inclusion:

List of Qualified Applicants