



Republic of the Philippines  
**North Eastern Mindanao State University**



**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**

No. 0048, s. 2025

TO : VPAF, VPAA, VPRE, Campus Director-Tandag, Directors, Deans, CAOs, SAOs, Unit Heads, Faculty and Administrative Personnel

SUBJECT : **ATTENDANCE TO SALAMAT MABUHAY PROGRAM**

DATE : January 24, 2025

In recognition of the contributions of retiring government employees, a sendoff program is conducted to honor their quality public service and invaluable contributions to the University, in accordance with CSC MC 07, S. 1998.

Therefore, it is important to organize a simple yet memorable program where the presentation of plaque, certificate, and token will be witnessed by their family members and friends of the honoree, **Mr. Valerio C. Sagetarios**. This gesture is part of the University's efforts through its rewards and recognition plan.

The activity will be conducted on **January 28, 2025, at 3:00 PM**, at the New Administration Building, 1<sup>st</sup> and 2<sup>nd</sup> floor lobby, NEMSU Main Campus, Tandag City.

Meals, snacks, and other incidental expenses incurred for this activity shall be charged to the funds of the University, subject to the usual accounting and auditing rules and regulations.

For guidance and compliance.

**BY THE AUTHORITY OF THE UNIV. PRESIDENT**

**ABUNDIO C. MADALLES, Ed. D.**  
 VP for Admin and Finance

**JAN 24 2025**

**NEMESIO G. LOAYON, PhD**  
 University President III

Cc: All concerned officials and employees  
 Campus Director  
 HRMO  
 OP

