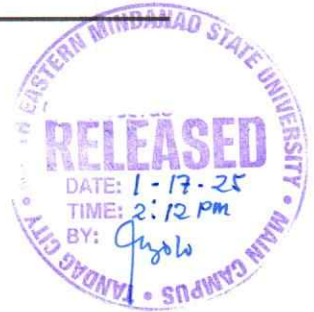




Republic of the Philippines  
**North Eastern Mindanao State University**

**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
 No. 0038, s. 2025



**TO: Campus Directors**

**DATE: January 17, 2025**

**SUBJECT: SUBMISSION OF LIST OF DESIGNATIONS FOR RENEWAL AND APPROVAL**

Greetings of peace and solidarity.

In line with the renewal and approval process for designations, all Campus Directors are instructed to upload the complete list of designations, whether with or without changes, to the Google Drive link provided in the Campus Directors' Messenger group chat.

The submission deadline is strictly set at 5:00 PM today. Please ensure that the provided prescribed template is used consistently and accurately. The required format is outlined below.

**BAC Designations**

RECOMMENDED DESIGNEE (NAME)	DESIGNATION	QUALIFICATION REQUIREMENTS AS PROVIDED IN SECTION 11 OF R.A 9184	QUALIFICATIONS OF THE RECOMMENDED DESIGNEE AT PRESENT	ADDITIONAL QUALIFICATIONS <ul style="list-style-type: none"> <li>• RELEVANT TRAINING AND SEMINARS</li> <li>• EXPERIENCE AS BAC MEMBER/ BAC SEC./ TWG</li> <li>• OTHER RELATED QUALIFICATION REQUIREMENTS</li> </ul>





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**Non-BAC Designations**

RECOMMENDED DESIGNEE (NAME)	DESIGNATION	QUALIFICATIONS OF THE RECOMMENDED DESIGNEE AT PRESENT	ADDITIONAL QUALIFICATIONS <ul style="list-style-type: none"><li>RELEVANT TRAINING AND SEMINARS</li><li>OTHER RELATED QUALIFICATION REQUIREMENTS</li></ul>

Failure to comply with the deadline may result in delays in the renewal and approval process. Your prompt action and cooperation in this matter are highly appreciated.

For the grassroots and in the spirit of vibrant leadership,



**NEMESIO G. LOAYON, PhD**  
SUC President III

