



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 0012, s. 2025

TO : VPAF, CAO- Administration, CAO- Finance, SAO- Finance, HRMO III, Planning Officer III, Accountant III, Faculty Union President, Planning Office Personnel (3), ICT Staff (1)

DATE : January 7, 2025

SUBJECT : PMT Evaluation and Finalization of Office Performance Commitment and Review (OPCR)

Greetings of peace and solidarity.

You are enjoined to attend the PMT Evaluation and Finalization of OPCR on January 13, 2025, 8:00 AM at the University Board Room, 2nd Floor, General Administration Building, NEMSU Tandag Campus, Rosario, Tandag City.

This activity aims to evaluate performance results based on the submitted and accomplished OPCR.

Expenses incurred in this activity shall be charged to the Planning Unit funds subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON, PhD
SUC President III 

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