



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
 No. 12-024, s. 2024

TO: VPAF, VPAA, VPRE, Campus Director-Tandag, Directors, Deans, CAOs, SAOs, Unit Heads, Faculty and Staff of Tandag Campus including the Campus Librarian Heads System-wide

DATE: December 13, 2024,

SUBJECT: ATTENDANCE TO SALAMAT MABUHAY PROGRAM

Greetings of peace and solidarity.

In recognition of the contributions of retiring government employees, a sendoff program is conducted to honor their quality public service and invaluable contributions to the University, in accordance with CSC MC 07, s. 1998.

Therefore, it is important to organize a simple yet memorable program where the presentation of plaque, certificate, and token will be witnessed by their family members and friends of the honoree, Ms. Aida C. Osorio. This gesture is part of the University's efforts through its rewards and recognition plan.

The activity will be conducted on December 16, 2024, at 2:00 PM, at the New Administration Building, 1st and 2nd Floor, NEMSU Main, Tandag City.

Meals, snacks, transportation, and other incidental expenses incurred for this activity shall be charged to the funds of the University, subject to the usual accounting and auditing rules and regulations.

For guidance and compliance.

For the grassroots and in the spirit of vibrant leadership,

Digitally signed
 by Loayon
 Nemesio
 Gallardo
 Date: 2024.12.13
 10:53:28 +0800

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