



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 12-018, s. 2024

**TO: Vice Presidents, Campus Directors
 Academic Leaders, Faculty Members, Students
 All others concerned**

DATE: December 12, 2024

**SUBJECT: GUIDELINES ON CLASS PRIORITIZATION AND NON-
 DISRUPTION IN PREPARATION FOR THE EXAMINATIONS**



Greetings of peace and solidarity.

In adherence to the policies of the Commission on Higher Education (CHED) promoting the uninterrupted delivery of academic instruction and to uphold our commitment to ensuring quality education, the following guidelines are hereby issued to balance academic responsibilities and extracurricular engagements:

1. Classes scheduled in preparation for forthcoming examinations must proceed as planned without interruptions. Academic instruction takes precedence over non-academic activities to ensure that students are adequately prepared for their examinations.
2. Students who are unable to attend practices, rehearsals, or any similar activities due to class schedules will not incur deductions or penalties. Faculty and activity organizers are reminded to respect and uphold this provision.
3. Faculty members are enjoined to maintain the integrity of academic schedules. Academic heads are instructed to monitor compliance with this directive and report any deviations to the Office of the University President.
4. Organizers of non-academic activities must coordinate with concerned faculty members to avoid scheduling conflicts and to ensure students' full participation without compromising academic obligations.
5. Students without classes are free to join or participate in the rehearsals of other activities (e.g., Presentation of Sponsors, etc.).

This memorandum takes effect immediately. Let us continue to work together to uphold the standards of academic excellence at North Eastern Mindanao State University. Thank you for your cooperation.

For strict compliance. Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON
 SUC President III





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Cc: Office of the Director for Student Welfare and Development