



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 12 - 014, s. 2024

TO: All concerned offices

DATE: December 9, 2024

**SUBJECT: POSTPONEMENT OF THE ORIENTATION-WORKSHOP ON
PREPARING MEMORANDA ACROSS GOVERNANCE LEVELS**



Greetings of peace and solidarity.

This is to formally inform all concerned personnel that the Orientation-Workshop on Preparing Memoranda Across Governance Levels, originally scheduled for December 11, 2024, is hereby postponed until further notice. The postponement is due to the hectic schedule of activities, particularly the Full-Time Delivery Unit Meeting and Strategic Synergy for Extension Community Empowerment: University Performance Review of PAPs 2024 and Framework Planning for 2025 cum ExeCom Meeting set for the same day.

The new schedule for the orientation-workshop will be announced once finalized. Your understanding and cooperation in this matter are highly appreciated.

For your information and guidance.

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON, PhD
SUC President III

Cc: *Campus Directors*
OVPAF