



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 12 - 001, s. 2024

TO : Dr. Abundio C. Miralles - VP for Administration & Finance
Dr. Maria Lady Sol A. Suazo - VP for Academic Affairs
Dr. Rolly G. Salvaleon - VP for Research and Extension
Sandra Jessa S. Trajano - Budget Officer III

DATE : December 2, 2024

SUBJECT : URGENT MEETING

Greetings of peace and solidarity.

This is to enjoin you for an urgent meeting today, December 2, 2024; 9:30AM at the University Board Room.

Expenses incurred in this activity shall be charged to the local funds of the campus subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

Padayon sa pag-ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON, PhD
SUC President III