



Republic of the Philippines  
**North Eastern Mindanao State University**



**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
No. 11 - 018, s. 2024

**TO: Campus Directors, Campus Heads/ Coordinators for Culture and the Arts, Sports and Development, Faculty and Staff Coaches at MASTS Games 2024**

**DATE: November 11, 2024**

**SUBJECT: SCHEDULE OF MEETINGS RELATIVE TO MASTS GAMES 2024**

Greetings of peace and solidarity.

As part of the preparation for the upcoming MASTS Games 2024 on November 24 - 29, 2024 at Pagadian City, you are hereby enjoined to attend the following scheduled of meetings:

- November 12, 2024; 1:30 PM** - Virtual meeting with the Campus Directors, Campus Heads/ Coordinators for Culture and the Arts, Sports and Development for Updates.
- November 13, 2024; 8:00 AM** - On - site meeting with the Faculty and Staff Coaches/Trainers for MASTS Games 2024

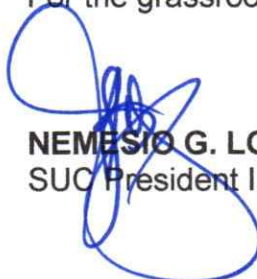
These meetings will discuss agenda such as **MASTS 2024 Activities: Billeting, General Program, List of Sports Event, Sports Event, Literary and Socio-Cultural Competitions; Budgetary Allocation: Allowance of the Athletes/Performers, Meals and Snacks, Fuel; Activities and Schedule of Travel: Departure an Arrival Date and Time, Means of Transportation; Working Committees of NEMSU Delegation** and other matters.

MASTS 2024 expenses incurred of concerned campus directors, faculty and staff as coach/trainer in this activity including transportation, meals and snacks shall be charged to STF funds of their respective campuses for the Culture and the Arts and Sports Development or to the Faculty Development funds / Students Development Funds of the college subject to the usual accounting and auditing rules and regulations. Thank you for your support and continue to soar high NEMSU Team / Delegation.

Please be guided accordingly.

Padayon sa pag - ALPAS NEMSU!

For the grassroots and in the spirit of vibrant leadership,

  
**NEMESIO G. LOAYON, PhD**  
SUC President III