



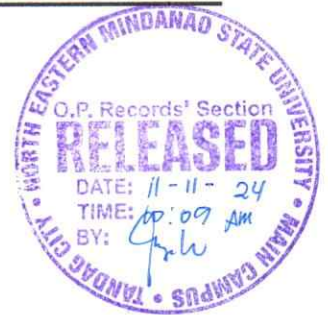
Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 11 - 016, s. 2024

**TO: Vice Presidents
Campus Directors
Deans
All concerned offices**

DATE: November 8, 2024

**SUBJECT: RESCHEDULING OF THE ORIENTATION-WORKSHOP ON
PREPARING MEMORANDA ACROSS GOVERNANCE LEVELS**




Greetings of peace and solidarity.

This is to inform all confirmed participants that the Orientation-Workshop on Preparing Memoranda Across Governance Levels, originally scheduled for November 19, 2024, has been rescheduled to December 11, 2024. This adjustment accommodates the upcoming Board Meeting and the MASTS event, which require coordinated efforts across departments.

All registered participants are expected to attend on the new date. Should there be further updates, our office will promptly communicate them.

For your information and guidance.

For the grassroots and in the spirit of vibrant leadership,


NEMESIO G. LOAYON, PhD
SUC President III