

Republic of the Philippines North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 10-006 s. 2024

TO

: VICE PRESIDENTS, CAMPUS DIRECTORS, DIRECTORS,

CHIEF ADMINISTRATIVE OFFICERS, SUPERVISING ADMINISTRATIVE OFFICERS, PLANNING OFFICERS,

ACCOUNTANT III, HRMO, PROCUREMENT OFFICER (MAIN

CAMPUS), EXECUTIVE ASSISTANT, AND OTHER

ADMINISTRATIVE PERSONNEL WITH A POSITION OF EQUAL RANK WITH THAT OF AN ASSISTANT PROFESSOR

AND HIGHER ACROSS CAMPUSES

FROM

: OFFICE OF THE UNIVERSITY PRESIDENT

SUBJECT

: EMERGENCY SPECIAL ADMINISTRATIVE COUNCIL MEETING

DATE

: OCTOBER 8, 2024

Greetings of peace and solidarity.

In light of urgent matters requiring immediate attention, an Emergency Special Administrative Council Meeting is hereby called for this afternoon, October 8, 2024, at 1:00 PM. The meeting will be held via Zoom.

Please join the meeting using the following details:

Meeting ID: 926 1756 3181

Passcode: **311882**

Zoom link:

https://zoom.us/j/92617563181?pwd=hzLFh9mvqEENBc0hqJFyD2YbAkqIDu.1

Please ensure prompt attendance as the agenda includes time-sensitive topics requiring the Council's immediate decision and input.

For information and strict compliance.

Thank you.

For the grassroots and in the spirit of vibrant leadership,

NEMESTO G. LOAYON, PhD

SUC President III

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