



Republic of the Philippines  
**North Eastern Mindanao State University**



**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
 No. 09 - 048, s. 2024

**TO : Dr. Abundio C. Miralles - VP for Administration & Finance**  
**Leorelie Kim D. Estrada - SAO Finance**  
**Sandra Jessa S. Trajano - Budget Officer III**  
**Dr. Mick Mars P. Silvano - Executive Assistant III**  
**Engr. Kennie F. Montenegro - Planning Officer III**

**DATE : September 24, 2024**

**SUBJECT : ATTENDANCE TO THE SENATE COMMITTEE HEARING FOR THE  
 FY 2025 SUC BUDGET**

Greetings of peace and solidarity.

The Senate Committee on Finance will hold a budget hearing for the FY2025 proposed expenditure program of State Universities and Colleges (SUCs) on October 1, 2024 in the Senator Laurel Room, Senate of the Philippines, Second Floor, GSIS Building, Pasay City.

You are hereby enjoined to join me in attending the said call up.

Expenses incurred in this activity including transportation expenses shall be charged to the local funds of the campus subject to the usual accounting and auditing rules and regulations.

Please be guided accordingly.

For the grassroots and in the spirit of vibrant leadership,

Digitally signed  
 by Loayon  
 Nemesio  
 Gallardo

Date: 2024.09.24

**NEMESIO G. LOAYON, PhD**  
 SUC President III

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