



Republic of the Philippines
North Eastern Mindanao State University



MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 09-034, s. 2024

TO : VP's, Campus Directors or Assistant Campus Directors, R&D Director,
R&D Heads, IPTBM Project Leader and Staffs, and R&D Staff

DATE : September 17, 2024

SUBJECT : **ATTENDANCE TO TECHNOLOGY TRANSFER PROTOCOL
REVIEW**

Greetings of peace and solidarity!

NEMSU is one of the recipients of external funding from the Philippine Council for Agri Aqua and Natural Resources Research and Development (PCAARRD). This funding is part of the Regional Agri-Aqua Innovation System Enhancement (RAISE) program led by Caraga State University (CSU).

One of the project's deliverables in Quarter IV is to conduct a workshop for the Review of the Technology Transfer Protocol. The workshop aims to assess the protocol's effectiveness, efficiency, and alignment with emerging industry standards and regulatory frameworks.

This training is expected to empower participants to identify, assess, and maximize the value of innovations, ensuring that they can effectively contribute to advancing the university's research outputs while aligning with regional and national development goals.

This will be conducted on-site at the Old Boardroom, NEMSU, on September 29-30, 2024, and the personnel listed below will participate.

For your guidance and compliance.


NEMESIO G. LOAYON, PhD
SUC President III





Republic of the Philippines
North Eastern Mindanao State University

Participants of the Workshop

NO.	Name	Position/Designation	Station/Office
1	Dr. Maria Lady Sol A. Suazo	VP for Academic and Affairs	NEMSU-Tandag
2	Dr. Rolly G. Salvaleon	VP for Research and Extension	NEMSU-Tandag
3	Dr. Abundio C. Miralles	VP for Admin and Finance	NEMSU-Tandag
4	Erwin B. Berry, EdD	R&D Director, Tandag	NEMSU-Tandag
5	Engr. Luzminda S. Bacquial	ITSO Manager/IPTBM Leader	NEMSU-Tandag
6	Virgilio T. Ombao, PhD	IPTBM Staff L1	NEMSU-Tandag
7	Ivy S. Diaz, EdD.	IPTBM Staff L1	NEMSU-Tandag
8	Khenn D. Temporosa	IPTBM PTA IV	NEMSU-Tandag
9	Joyjoy M. Montenegro	ITSO Staff	
10	Gretchen Yarra L. Erno, PhD	R&D Head	NEMSU-Tandag
11	Zabrina Gail Sambalod	R&D Head	NEMSU - Tagbina
12	Dr. Anastacio G. Pantaleon Jr.	R&D Head	NEMSU-Bislig
13	Jengkie A. Omega	R&D Head	NEMSU-Cagwait
14	John Manuel Buniel	R&D Head	NEMSU-Cantilan
15	Richel B. Garrigues	R&D Head	NEMSU-San Miguel
16	Dr. Fabio Ruaza	R&D Head	NEMSU-Lianga
17	Dr. Evelyn T. Bagood	CD – Tandag	NEMSU-Tandag
18	Ms. Catherine F. Salomon	CD – Lianga	NEMSU – Lianga
19	Dr. Juancho A. Intano, Ph.D.	CD – Cantilan	NEMSU – Cantilan
20	Dr. Ariston O. Ronquillo, DM	CD – Tagbina	NEMSU – Tagbina
21	Dr. Florife O. Urbiztondo	CD – San Miguel	NEMSU – San Miguel
22	Dr. Rozette E. Mercado	CD – Cagwait	NEMSU – Cagwait
23	For. Whelson C. Pasos	CD – Bislig	NEMSU – Bislig

📍 Rosario, Tandag City, Surigao del Sur 8300
☎ 086-211-4221
🌐 www.nemsu.edu.ph





Republic of the Philippines
North Eastern Mindanao State University

ACTIVITY PROPOSAL

TITLE OF PROPOSAL : Workshop on Technology Transfer Protocol Review
 DATE : September 29-30, 2024
 VENUE : Tandag City, Surigao del Sur
 ESTIMATED BUDGET : P 30,600.00
 SOURCE OF FUND : IPTBM - RAISE program (TF-DOST/PCAARRD/RAISE)
 PARTICIPANTS : VP's, Campus Directors, R&D Director, R&D Heads, ITSO Staff, IPTBM Project Members
 RESOURCE SPEAKER : Commissioned

I. RATIONALE

NEMSU is part of the DOST—PCAARRD RAISE program, which has a project entitled Establishment of Intellectual Property & Technology Business Management in NEMSU. This project's activity in Quarter IV is to conduct a Technology Transfer Protocol Review workshop. The Technology Transfer Protocol Review is an evaluation process to improve the procedures for moving technological innovations from research to market. It examines protocols related to intellectual property, licensing, commercialization, and industry collaboration, identifying gaps or inefficiencies. The review helps optimize strategies, enhance collaborations, reduce risks, and accelerate the commercialization of new technologies.

II. DESCRIPTION OF THE ACTIVITY

The NEMSU has IP assets that need to be transferred to the community and promoted for commercialization. Hence, a policy of Technology Transfer Protocol is urgently needed; therefore, this activity and workshop are to be conducted.

The Technology Transfer Protocol Review workshop is a passive learning event and an interactive and in-depth experience. It is designed to evaluate and enhance the processes of transferring technological innovations from research to market. This workshop brings together key stakeholders, including intellectual property, licensing, commercialization, and industry partnership experts. Participants will engage in a series of presentations, discussions, and hands-on exercises focused on refining existing protocols, identifying inefficiencies, and implementing best practices. Topics such as intellectual property management, market analysis, risk management, and competitive assessment will be covered to ensure a thorough review. The goal is to strengthen technology transfer strategies, reduce legal and commercial risks, and accelerate the successful commercialization of new technologies, offering a promising future for all involved. Active participation is crucial for translating insights into actionable improvements for future technology deployment.

Moreover, NEMSU has an existing IP policy that needs to be revised after 5 years. Hence, this IP Policy will be renewed, and a spin-off policy will be embedded.

III. OBJECTIVES

Objectives of the Technology Transfer Protocol Review Workshop:

1. Evaluate Current Protocols

- Assess the existing technology transfer protocols, including intellectual property management, licensing strategies, and commercialization pathways, to ensure alignment with industry best practices and legal standards.

2. Identify Gaps and Inefficiencies

- Pinpoint weaknesses, inefficiencies, or gaps in the current processes that may hinder the smooth transfer of technologies from research and development to market application.

📍 Rosario, Tandag City, Surigao del Sur 8300

☎ 086-211-4221

🌐 www.nemsu.edu.ph

CERTIFIED TRUE COPY
 FROM THE ORIGINAL DOCUMENT
 Name: KRISTIAN P. TEMPORERA
 Sign: [Signature]
 09/19/24





Republic of the Philippines
North Eastern Mindanao State University

3. Enhance Knowledge and Skills

- Provide participants with hands-on learning opportunities in valuation methods, market analysis, risk management, and competitive assessment to enhance their expertise in technology commercialization.

4. Develop Actionable Strategies

- Generate actionable recommendations for refining and improving the technology transfer process, focusing on optimizing collaboration, reducing risks, and facilitating smoother innovation deployment.

5. Strengthen Market Positioning

- Empower participants to apply the knowledge gained during the workshop to strengthen their projects' market positioning and increase their potential for successful commercialization.

6. Promote Collaboration and Innovation

- Foster deeper collaboration among stakeholders, enabling cross-disciplinary innovation that accelerates the commercialization of research outcomes and technologies.

7. Ensure Practical Application

- Ensure that the knowledge and strategies learned are immediately applicable, focusing on real-world challenges in technology transfer and commercialization.

IV. PROGRAM OF ACTIVITY

Date	Time	Particulars	Resources needed/ Resource Persons
Day 1			
September 29, 2024	9:00 am – 10:00 NN	Preliminaries	
	10:00 am – 12:00 NN	IP Policy & TTP inputs from the Research Person	
	12:00 NN – 1:00 pm	Lunch	
		Pm Snacks	
	1:00 pm – 5:00 pm	IP Policy & TTP inputs from the Research Person	
Day 2			
September 30, 2024	8:00 am – 12:00 am	Preliminaries	
		IP Policy Review & am snacks	
	12:00 NN – 1:00 pm	Lunch	
	1:00 pm – 5:00 pm	TTP Crafting & pm snacks	
		Submission of Outputs	
	Closing Remarks and Closing Prayer		

V. ESTIMATED BUDGETARY REQUIREMENTS

Code	General Description	Unit of Issue	QTY/ Size	Unit Cost	Total Cost
Representation					
Representation of the working committee	Am Snacks	pax	50	80	4,000.00
	PM Snacks	pax	50	80	4,000.00
	Lunch	pax	50	200	10,000.00
Incidental	Supply and Materials for training				600.00
Honoraria (Professional Services)					
Honorarium	Guest Speaker	pax	1	12,000	12,000.00

📍 Rosario, Tandag City, Surigao del Sur 8300

☎ 086-211-4221

🌐 www.nemsu.edu.ph

CERTIFIED TRUE COPY
 FROM THE ORIGINAL DOCUMENT

Name: KAREN D. JEMARAGA
 Sign: [Signature]
 Date: 09/17/24

ALPAS





Republic of the Philippines
North Eastern Mindanao State University

	Total Budget	30,600.00
--	---------------------	-----------

Prepared by:

ENGR. LUZMINDA S. BACQUIAL
Project 1A Leader, IPTBM

Concurred by:

ERWIN B. BERRY, EdD
Director, Research and Development

Budget Allocation:

SANDRA JESSA S. TRAJANO
Budget Officer III

Funds Available:

FLOYD M. MENDEZ, CPA
Accountant III

Recommending Approval:

ROLLY G. SALVALEON, PhD
VP of Research and Extension

MARIA LADY SOL A. SUAZO, PhD
VP of Academic and Affairs

ABUNDIO C. MIRALLES, EdD
VP of Admin and Finance

Approved:

NEMESIO G. LOAYON, PhD
SUC President III

Rosario, Tandag City, Surigao del Sur 8300
086-211-4221
www.nemsu.edu.ph

CERTIFIED TRUE COPY
Name: Erwin B. Berry
Sign: [Signature]
Date: 09/17/20





Republic of the Philippines
North Eastern Mindanao State University

Participants of the Workshop

Name	Position/Designation	Station/Office
Engr. Luzminda S. Bacquial	Itso Manager/IPTBM Project Leader	NEMSUSU
Virgilio T. Ombao	Project Staff Level – 1, IPTBM	NEMSUSU - Bislig
Ivy S. Diaz, EdD.	Project Staff Level – 1, IPTBM	NEMSUSU-Tandag
Khenn D. Temporosa	Project Technical Aide IV, IPTBM	NEMSUSU-Tandag
Erwin B. Berry, EdD.	R&D Director	NEMSUSU-Tandag
Joyoy M. Montenegro	ITSO Staff	NEMSUSU-Tandag
7 R&D Heads	NEMSUSU	NEMSUSU
7 Campus Directors/Assistant CD	NEMSUSU	NEMSUSU

