

Republic of the Philippines North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT No. 09 - 016 - s. 2024

DATE: 9-/

MINDAMAO ST

TO:

VPAF, VPAA, VPRE, Campus Directors, Directors, Deans, Chief Administrative Officers, Supervising Administrative Officers, Planning Officer III, Internal Auditor, HRMO and other key officials

SUBJECT:

MANAGEMENT COMMITTEE MEETING (ONSITE)

DATE:

September 9, 2024

Please be informed that the Management Committee Meeting is scheduled on September 20, 2024 at 9:00 o'clock in the morning. It shall be conducted onsite at the new Board Room, NEMSU, Tandag Campus.

Participants of the said meeting are the VPAF, VPAA, VPRE, Campus Directors, Directors, Deans, Chief Administrative Officers, Supervising Administrative Officers, Planning Officer III, Internal Auditor, HRMO, and other key officials.

Expenses incurred in this meeting to cover meals and snacks shall be funded from the general funds of the whole University while transportation expenses shall be charged to the local funds of the campuses subject to the usual accounting and auditing rules and regulations.

For information and strict compliance.

NEMESTO G. LOAYON, PhD

SUC President III

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