



Republic of the Philippines
North Eastern Mindanao State University

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 08-001, s. 2024

TO: Jovelyn B. Clarit - Supply Officer II
DATE: August 6, 2024
SUBJECT: DESIGNATION AS SPECIAL DISBURSING OFFICER



Greetings of Peace and Solidarity.

In compliance with the Commission on Audit rules and regulations, and to facilitate smooth and orderly financial operation in the supply office you are hereby designated as Special Disbursing Officer in special or alternate cases.

However, said designation as special disbursing officer is on a temporary basis only in order to facilitate the programs, projects and activities which are in accordance with the Four Fold Functions of the University, viz; Instruction, Research, Extension, Production and Governance.

Hence, this Order shall remain in force and in effect until cancelled, revoked or superseded by another Office Order.

For your guidance and compliance.

For the grassroots and in the spirit of vibrant leadership.


NEMESIO G. LOAYON, PhD
SUC President III

Cc: OVPAF
Supply Officer III