



Republic of the Philippines
North Eastern Mindanao State University
 Rosario, Tandag City, Surigao del Sur 8300
 Telefax No. 086-214-4221
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MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No.: 06 - 021 Series 2024



To: **DR. MARIA LADY SOL A. SUAZO**

-VP for Academic Affairs/
 CHAIRMAN, LIBRARY
 ADVISORY COMMITTEE

Ms. AIDA C. OSORIO

-College Librarian III/Director for
 Libraries
 VICE-CHAIRMAN /SECRETARY
 LIBRARY ADVISORY COMMITTEE

MEMBERS:

Dr. ROMEO A. PATAN

-Dean, College of Arts and Sciences

Dr. RAMEL D. TOMAQUIN

-Dean, College of Business and Mgt.

Dr. ANNIE Y. SAMARCA

-Dean, College of Teacher Education

Dr. BORN CHRISTIAN A. ISIP

-Dean, College of Info. Tech. Educ.

Dr. Engr. ALEX S. LADAGA

-Dean, College of Engineering Tech.

Dr. JENNIFER M. MONTERO

-Dean, Graduate School Studies

Ms. LEORELIE KIM D. ESTRADA

-SAO- Finance

Dr. CAMILO D. MALONG

-CAO- Finance

Dr. FLORESITO D. CALUB

-Faculty Representative

Mr. CLIFF HOWARD F. SALOMON

-SSG President

**SUBJECT: CREATION OF THE COMPOSITION OF A LIBRARY ADVISORY
 COMMITTEE**

DATE: JUNE 03, 2024

In view of the need to provide adequate services to the students, faculty members, administrators and other stakeholders, a Library Advisory Committee is hereby created to compose the Chairman, Vice-chair and members. As such, you are hereby directed to function the following:

1. To assist the library, attain its Goals and Objectives which are geared towards the realization of the Vision and Mission of NEMSU.
2. To provide meaningful support, sound advice and guidance on the matter of the library resources and services.
3. To act as liaison between clientele, library and the university management.
4. To meet once every semester or as the need arises to discuss issues relevant to the development of the of the university library.
5. To conduct periodic review on Written Policies and Procedural Manual covering internal administration and operational activities.
6. To help explore the possibilities of reciprocal agreements and resources sharing activities with other libraries and information center to provide access to multi-library resources.
7. To work toward the continuous development and improvement of the library and library related activities.

For your immediate action and strict compliance.

NEMESIO G. LOAYON, Ph.D.
SUC President III

Conforme:

- | | |
|-----------------------------|-------|
| Dr. Maria Lady Sol A. Suazo | _____ |
| Ms. Aida C. Osorio | _____ |
| Dr. Romeo A. Patan | _____ |
| Dr. Ramel D. Tomaquin | _____ |
| Dr. Annie Y. Samarca | _____ |
| Dr. Born Christian A. Isip | _____ |
| Dr. Engr. Alex S. Ladaga | _____ |
| Dr. Jennifer M. Montero | _____ |
| Ms. Leorelie Kim D. Estrada | _____ |
| Dr. Camilo D. Malong | _____ |
| Dr. Floresito D. Calub | _____ |
| Mr. Cliff Howard F. Salomon | _____ |