

Republic of the Philippines

North Eastern Mindanao State University

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NDANAO STA

MEMORANDUM FROM THE OFFICE OF THE PRESIDENT No. 06- 209, s. 2024

To

All Members of the Management Committee

Subject:

Final Schedule for Management Committee Meeting on June

14, 2024

Date

June 3, 2024

Greetings of peace and solidarity.

Please keep in mind the final schedule for the upcoming Management Committee Meeting is on June 14, 2024; 9:00 AM to 5:00 PM at the University Board Room, Tandag Campus.

ManCom Members are hereby reminded of the submission of the Completed Staff Work (CSW) to the Office of the University/Board Secretary on matters for inclusion in the meeting agenda prior to the schedule of the meeting.

Your punctuality and preparation are greatly appreciated. Should you have any questions or require further information, do not hesitate to contact the office.

Thank you.

For the grassroots and in the spirit of vibrant leadership,

NEMESIO G. LOAYON

SUC President III

By the Authority of the President:

ABUNDIO C. MIRALLES, PhD VP for Administration and Finance OIC, Office of the President

Cc: Office of the University/Board Secretary