



Republic of the Philippines  
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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
**No. 05-017, s. 2024**

**TO: Campus Directors**

**SUBJECT: SUBMISSION OF OPCR ACCOMPLISHMENTS FOR FY 2023 AND OPCR TARGETS FOR FY 2024**

**DATE: May 10, 2024**

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This is in reference to the upcoming ISO 9001:2015 2nd Surveillance Audit Visit scheduled for May 27-28, 2024. In line with this, all campuses are required to submit their approved or signed OPCR Accomplishments for FY 2023 and OPCR Targets for FY 2024 to the Planning Office on or before May 17, 2024, for review and consolidation.

Your cooperation in adhering to this deadline is crucial for effective planning and coordination across all units.

For information and strict compliance.

**NEMESIO G. LOAYON, PhD**

SUC President III

*[Signature]*  
**ABUNDIO C. MIRALLES, Ed. D.**  
VP for Admin and Finance

5-10-24