



Republic of the Philippines  
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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**

No. 05 - 013, s. 2024

TO: **PARTICIPANTS TO IAU MANUALS CRAFTING**

SUBJECT: **SCHEDULE FOR CRAFTING OF INTERNAL AUDIT MANUALS**

DATE: May 8, 2024



You are hereby directed to attend the manuals crafting at the **Old Board Room, beside the Campus Director Office on May 9, 2024** at 1:00pm to 4:30pm for the Internal Audit Unit manuals: Internal Audit Charter and Internal Audit Manual. Below is the composition of the Crafting Committee as approved per Board of Regents Resolution No. 46 series of 2024, viz:

Chair : Coleen Joyze M. Malabanan – Internal Auditor III

Vice-chair : Regina E. Arnego – Internal Auditor II

Members : Leorelie Kim D. Estrada - SAO, Finance Division  
Christopher D. Badayos - SAO, Administration Division  
Joren A. Quiñonez - Internal Auditor I  
Estela Marie M. Orzales - Internal Auditor I

Please be guided accordingly.

**NEMESIO G. LOAYON, PhD.**

SUC President III

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**ABUNDIO C. MIRALLES, Ed.D.**  
VP for Admin and Finance

5-9-24