



Republic of the Philippines  
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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
**No. 05- 001 s. 2024**



**TO: ALL PARTICIPANTS**

**SUBJECT: REVISED SCHEDULE: TOWARDS A HEALTHY LEARNING INSTITUTION: A MEET AND GREET WITH DR. ALDRIN A. DARILAG**

**DATE: May 2, 2024**

This memorandum informs you of a revised schedule for the upcoming Meet and Greet with Dr. Aldrin A. Darilag with the theme "Towards a Healthy Learning Institution."

The event will take place in the New Board Room, Administration Building, Tandag Campus on May 3, 2024, at 9:00 AM.

**Participants:**

- Vice Presidents (3)
- Campus Directors (7)
- Deans (9)
- Directors (6)
- SSG Presidents of the Campuses (7)
- Faculty Regent (7)
- BOR/University Secretary (1)
- Executive Assistant (1)
- Information Officer (1)
- ICTU Personnel (2)
- Chief Administrative Officers (2)
- President (1)
- Supervising Administrative Officers (2)
- Congressmen (2)
- Internal Auditor III (1)
- Nonteaching Personnel Association President (1)
- Alumni Federation President (1)
- Private Secretary (1)
- ICTU Head (1)
- HRMO III (1)
- GAD Focal Person (1)
- Faculty Union President (1)

Please take note of these changes and adjust your calendars accordingly. We apologize for any inconvenience this may cause and appreciate your understanding and cooperation in ensuring the success of this event.

For strict compliance.

  
**NEMESIO G. LOAYON, PhD**  
SUC President III