



Republic of the Philippines  
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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**

No. 04-003, s. 2024

TO: Vice Presidents, Campus Directors, Deans, Directors, Accountants, (1 per campus), Unit/Office Heads, All others concerned

FROM: SUC President III

SUBJECT: **EXIT CONFERENCE ON THE RESULTS OF AUDIT ON THE ACCOUNTS AND OPERATIONS OF THE UNIVERSITY FOR CY 2023**

DATE : April 1, 2024



Please be informed of the conduct of the above-mentioned Exit Conference on Wednesday, April 3, 2024 at 1:00 PM. This will be conducted in a hybrid modality. Those from Tandag Campus will be at the Board Room, while those from other campuses will be joining via Zoom. Link will be shared through the group chat of Executive Officials.

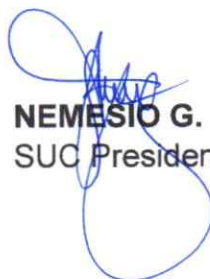
Expenses incurred in this activity shall be charged against any available funds of the University for those who are attending onsite.

The conference is aimed at:

1. Formally discussing with management, the team's audit observations and recommendations;
2. Correcting errors and inaccuracies, if any, before they will be integrated in the Annual Audit Report;
3. Enabling management to present additional information/updates/evidences relative to the findings and recommendations as communicated through the issued Audit Observation Memoranda (AOMs); and
4. Ensuring that the audit recommendations are exhaustively discussed so that their implementation and workability are assured/attained.

To maintain the confidentiality of the audit observations and discussions, as such are not yet final, only those officials/employees involved with participation and responsibility in the same, are extended this invitation.

For your information and compliance.

  
**NEMESIO G. LOAYON, PhD**  
SUC President III