



Republic of the Philippines
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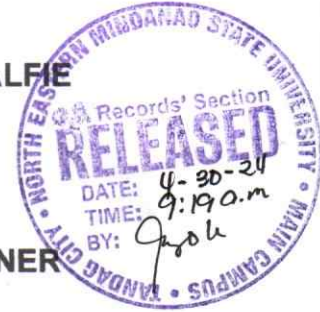
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MEMORANDUM – s. 2024

TO : CAMPUS DIRECTOR, ASSISTANT CD, DR. CORTES, ALFIE PONTEVEDRA, ANTHONY YANTO, ENGR. AMPARO

FROM : SUC PRESIDENT III

SUBJECT : MEET AND GREET PREPARATION WITH COMMISSIONER ALDREN DARILAG

DATE : April 30, 2024



In the exigency of service, a special committee is hereby created for the visit of Commissioner Aldren Darilag, Chairperson Board of Regent -NEMSU. Your assistance and coordination are highly appreciated:

- | | | |
|------------------------------|---|------------------------|
| Venue /Ground preparation | - | Dr. Junelito C. Cortes |
| Venue Decoration/preparation | - | Alfie Pontevedra |
| Technical Assistance/AVP | - | Anthony Yanto |
| Cleanliness and Maintenance | - | Engr. Mc Donald Amparo |
| Logistics/ Snacks | - | Dr. Evelyn T. Bagood |
| Token and Plaque | - | Dr. James Q. Grefalde |

For other related concerns and needs please coordinate with the Vice President for Administration and Finance. Thank you for the usual support.

NEMESIO G. LOAYON, Ph.D.
 SUC President III

ABUNDIO C. MIRALES, Ed. D.
 VP for Admin and Finance

4-30-24