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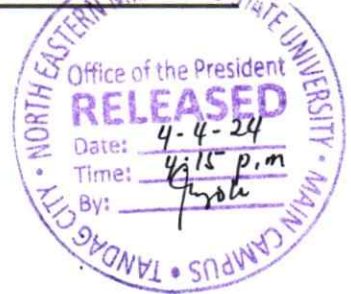
MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 04-013, s. 2024

TO: DR. ROLLY G. SALVALEON -VPRE

FROM: SUC President III

SUBJECT: REPRESENTATION AT CARAGA PRAISE: LOCAL INCEPTION MEETING, IP AUDIT AND TECHNOLOGY INVENTORY WORKSHOP, YEAR 1 OPERATIONAL PLANNING AND 1ST SEMI-ANNUAL GENERAL ASSEMBLY

DATE: April 4, 2024



This is to inform you that you are hereby designated as the official representative of the President to attend the Caraga RAISE: Local Inception Meeting, IP Audit and Technology Inventory Workshop, and Year 1 Operational Planning on April 11, 2024, at Spacebar Beach Resort, Cagwait, Surigao del Sur.

In addition to attending the event, you are also tasked to deliver a brief message of support on behalf of the President during the 1st Semi-Annual General Assembly of Caraga RAISE.

Please ensure to convey the University's commitment to the program's goals and its continuing efforts in supporting the development of the Regional Agri-Aqua Innovation System (RAISE) Program.

Expenses incurred in this travel shall be charged to the local funds of the campus subject to the usual accounting and auditing rules and regulations.

For strict compliance.

NEMESIO G. LOAYON, PhD
SUC President III

[Signature]
ABUNDIO C. MIRALLES, Ed. D.
VP for Admin and Finance

4-4-24



20 March 2024

NEMESIO G. LOAYON, PhD.
SUC President III
North Eastern Mindanao State University

ATTENTION: **ENGR. LUZMINDA S. BACQUIAL**
RAISE Program – Project 1A Leader

Dear **Dr. Loayon**,

Greetings!

This is in connection to the conduct of the **Caraga RAISE: Local Inception Meeting, IP Audit & Technology Inventory Workshop, and Year 1 Operational Planning** under the **Regional Agri-Aqua Innovation System Enhancement (RAISE) Program** on April 10-12, 2024, at Spacebar Beach Resort, Cagwait, Surigao del Sur, Philippines.

With this, we would like to invite you during the second day of the workshop (Day 02 – April 11, 2024) and give a message during the 1st Semi-Annual General Assembly Meeting. Your participation entails delivering a brief supportive message along with other Presidents from SUCs or fellow Consortium Member Institutions (CMIIs) within the RAISE Program in the region. Additionally, the RAISE Project Leader and other seven (7) staff members across all levels are enjoined to participate in the whole duration of the meeting and workshop.

Attached is the program flow for your guidance. Participants who have not completed the pre-confirmation can still confirm their attendance by using the provided link: <https://tinyurl.com/20Inception24> on or before March 25, 2024.

For clarification or concerns, please coordinate with the project staff via email at raise13@carsu.edu.ph or 0946-095-4923. We look forward to a positive response from you as soon as possible.

Hiraya manawari sa sabay sabay nating paglikha!

Very truly yours,


ROLYN C. DAGUIL, PhD.
University President