



Republic of the Philippines
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MEMORANDUM FROM OFFICE OF THE PRESIDENT

No. D4-008, s. 2024

TO : All Unit Heads of NEMSU-Tandag Campus
FROM : The Office of the President
SUBJECT : Deadline in Submission of Activity Proposals for Calendar of Activities in FY 2024
DATE : April 2, 2024



As we gear up for another year, we would like to remind all unit heads about the deadline for the submission of Activity Proposals for the Calendar of Activities in FY 2024.

Please be advised that all proposals must be submitted on or before April 11, 2024. This deadline ensures sufficient time for review, coordination, and incorporation into the finalized calendar. Kindly submit your proposals in the Planning Office to record and control.

Your cooperation in adhering to this deadline is crucial for effective planning and coordination across all units.

For information and strict compliance.


NEMESIO G. LOAYON, Ph.D.
SUC President III