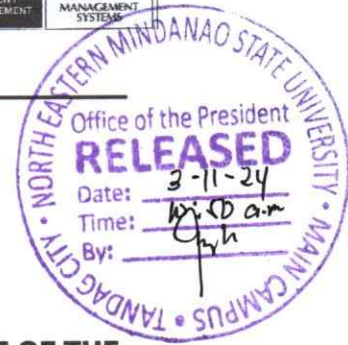




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MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 03 - 022, s. 2024



TO : ATTY. MICHIKO N. DONAIRE-MAGLINTE
Legal Officer III/ Attorney IV

SUBJECT : ADDENDUM TO MEMORANDUM FROM THE OFFICE OF THE PRESIDENT No. 03 – 021, s. 2024 re: Designation as OIC of the Office of the President

DATE : March 11, 2024

In view of the official travel of the President to Davao City on matters relative to Pamulaan Center for IP Education, you are authorized to sign on routinary financial matters such as signing for approval of the following: Purchase Requests and Purchase Orders.

Those that pertain to policy-decisions and other financial matters shall be held in abeyance until the President returns to his office.

Please be guided accordingly.

Digitally signed
by Loayon
Nemesio Gallardo
Date: 2024.03.11
10:47:53 +0800

NEMESIO G. LOAYON, PhD
SUC President III