

Republic of the Philippines

North Eastern Mindanao State University

Rosario, Tandag City, Surigao del Sur 8300 Telefax No. 086-214-4221

Website: www.nemsu.edu.ph





MEMORANDUM FROM THE OFFICE OF THE PRESIDENT No. 03 - 0/2 , s. 2024

TO:

THE CONCERNED OFFICIALS/PERSONNEL

FROM:

Office of the University President

SUBJECT:

SCHEDULE OF IMPORTANT ACTIVITIES

DATE:

March 06, 2024

In line with our commitment to improving our University Manuals, Research and Extension Agenda, and the Student Grading System, the following participants are directed to actively participate in the scheduled activities.

Date:

March 14-15, 2024

Activity:

Two-Day Workshop on Grading System and Harmonized Table of

Specifications (TOS)

Venue:

TBA

Participants: Deans

Department Chairs

Select Program Coordinators

Curriculum Heads

Date:

March 19, 2024

Activity:

Committee Review on the Research and Extension Agenda (Morning)

Committee Review on MTDP 2024-2030 (Afternoon)

Venue:

TBA

Participants: Vice President for Academic Affairs

Vice President for Administration and Finance Vice President for Research and Extension

Campus Directors

Date:

March 20, 2024

Activity:

Phase 2 - Committee Review on University Manuals (University Code,

Faculty Manual, Student Manual, Research, Creative Work, Innovation

and Extension (RCWIE) Manual)

Venue:

TBA

Participants: University Code and Manual of Governance

Vice President for Admin and Finance

Campus Directors

Faculty Union President Information Officer III

ICTU Staff



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Faculty Manual

Vice President for Academic Affairs Deans Faculty Union Representative – Ms. Liezel Ugay Information Officer II ICTU Staff

Student Manual

Vice President for Academic Affairs Campus Directors OSWD Director Student Federation Representative Information Officer I ICTU Staff

Research, Creative Works, Innovation, and Extension Manual

Vice President for Research and Extension Research Director Extension Director ITSO Manager Faculty Union Representative – Dr. Jocelyn Panduyos Information Officer I ICTU Staff

NEMESTO G. LOAYON, PhD

SUC President III