



Republic of the Philippines  
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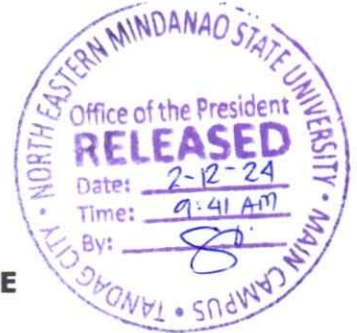
**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
**No. 02 - 017, s. 2024**

**FOR : DR. ABUNDIO C. MIRALLES**  
Vice President for Admin. and Finance

**FROM : SUC President III**

**SUBJECT : DESIGNATION AS OIC OF THE OFFICE OF THE PRESIDENT**

**DATE : February 11, 2024**



In view of the official travel of the President to CHED Auditorium, Diliman, Quezon City for the National Conference of SUC's on Program Quality Assurance in the Context of Philippine Qualifications Framework, you are hereby designated as the OIC of the Office of the University President in addition to your administrative functions on February 12, 2024. As such, you are authorized to represent him in all other official functions in which his service is required.

Those that pertain to policy-decisions and financial matters shall be held in abeyance until the President returns to his office.

Please be guided accordingly.

Digitally signed  
by Loayon  
Nemesio Gallardo  
Date: 2024.02.12  
09:33:45 +0800

**NEMESIO G. LOAYON, PhD**  
SUC President III

Cc:  
Vice Presidents  
Campus Directors  
Accountant III  
Budget Officer III  
Cashier III  
Records Officer III  
OP- Records Section