



Republic of the Philippines
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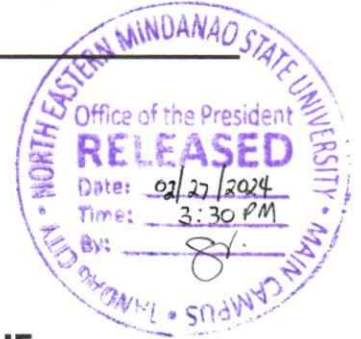


MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 02 - 040 , s. 2024

TO : Dr. Evelyn T. Bagood
CD- Tandag Campus

SUBJECT : DESIGNATION AS OIC OF THE OFFICE OF THE PRESIDENT

DATE : February 27, 2024



In view of the official travel of the President to Butuan City for DOST MOA Signing, you are hereby designated as the OIC of the Office of the University President in addition to your administrative functions effective February 27, 2024. As such, you are authorized to represent him in all other official functions in which his service is required.

Those that pertain to policy-decisions and financial matters shall be held in abeyance until the President returns to his office.

Please be guided accordingly.


NEMESIO G. LOAYON, PhD
SUC President III

Cc:
OVPs: Dr. Miralles, Dr. Suazo, Dr. Salvaleon
Accountant Unit: Mr. Mendez
Budget Unit: Ms. Trajano
Cashiering Unit: Ms. Canda
Records Unit: Mr. Alawi/ Ms. Avila
OP- Records Section: Dr. Silvano