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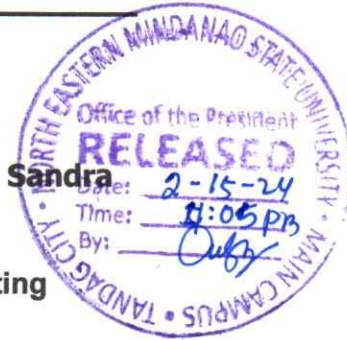


MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 02- 025, s. 2024

**TO : Dr. Rolly G. Salvaleon, Dr. Camilo D. Malong, Jr., Ms. Sandra
Jessa S. Trajano, Engr. Kennie F. Montenegro**

SUBJECT : Attendance to First Quarter 2024 Caraga RDC-SDC Meeting

DATE : February 15, 2024



You are enjoined to attend the First Quarter 2024 Caraga RDC-SDC Meeting on February 21, 2024 at the Social Hall, Cabadbaran City Hall, Cabadbaran City. The intent of this meeting is to deliberate the FY2025 Budget Proposals of Social Sector Agency Regional Offices (AROs) and Caraga State Universities and Colleges (SUCs).

Expenses incurred in this activity including transportation expenses shall be charged to the general funds of the university subject to the usual accounting and auditing rules and regulations.

For information and compliance.

for file
NEMESIO G. LOAYON, PhD
SUC President III