



Republic of the Philippines
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MEMORANDUM FROM THE OFFICE OF THE PRESIDENT
No. 02 - 020 , s. 2024

TO: Executive Officials of the University

SUBJECT: EXECUTIVE SESSION ON DIRECTION-SETTING

DATE: February 12, 2024



This is to inform you that an Executive Session on Direction-Setting has been scheduled for tomorrow, February 13, 2024, from 8:00 to 9:00 AM. This session will precede the 1st Quarter ACO-ADCO Meeting. The venue for the session will be the University Board Room in Tandag Campus.

Breakfast will be served during the session, and it is requested that all participants arrive on time.

Transportation and travel expenses of the participants will be charged to local funds, subject to the existing accounting and auditing rules and regulations.

Your punctuality and presence at this important session are highly appreciated.

for: [Signature] 2-12-24
NEMESIO G. LOAYON, PhD
SUC President III