



Republic of the Philippines
North Eastern Mindanao State University

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MEMORANDUM FROM THE OFFICE OF THE PRESIDENT

No. 01 - 625, s. 2024

TO: Dr. Florife O. Urbiztondo
Dr. Camilo D. Malong
Ms. Leoreli Kim D. Estrada
Ms. Mary Catherine Egpan

SUBJECT: PROVISION OF TECHNICAL ASSISTANCE TO SAN MIGUEL CAMPUS

DATE: January 19, 2024



You are directed to provide technical assistance to San Miguel Campus on the liquidation of the Soybeans Project funded by the Department of Agriculture.


The team is composed as follows:

Chairperson: Dr. Florife O. Urbiztondo
Vice Chairperson: Dr. Camilo D. Malong
Member: Ms. Leorelie Kim D. Estrada
Secretariat: Ms. Mary Catherine Egpan

The provision of technical assistance is set on January 22, 2024. The team shall also check the areas to be visited by the DA Regional Team. They will also review the supporting documents of the liquidation, attend the onsite visit on January 23, 2024 and work on the compliance of the recommendations of the DA Team.

Transportation and travel expenses incurred in this activity shall be charged to any available funds of the University, subject to the existing accounting and auditing rules and regulations.

Utmost cooperation is expected. Widest dissemination of this memorandum to all concerned is desired.


NEMESIO G. LOAYON, PhD
SUC President III