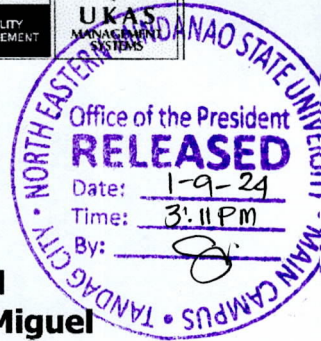




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North Eastern Mindanao State University
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MEMORANDUM FROM THE UNIVERSITY PRESIDENT
No. 01-010 s. 2024



TO: **DR. FLORIFE O. URBIZTONDO** - **CAO-Admin**
DR. CLEMENCIA SUMAGAYSAY - **CD, San Miguel**
DR. MARLON GARRIGUES - **Asst. CD, San Miguel**
DR. CAMILO D. MALONG, JR., CPA - **CAO-Finance**
MR. RAQUILLO URIARTE - **Accountant, San Miguel**

SUBJECT: **URGENT MEETING ON DA RELEASED FUND FOR SOYBEAN PRODUCTION**

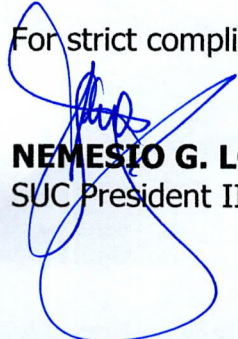
DATE: January 9, 2024

This communication serves to inform you of an urgent meeting regarding the DA released fund for Soybean Production due for liquidation. Your attendance is crucial for the discussion and decisions that need to be made promptly. Details of the meeting are as follows:

Date: January 10, 2024
Time: 9:00 a.m.
Location: Main Campus – New Conference Room

Please make the necessary arrangements to be present at the specified time and venue. The agenda will focus on the liquidation of the long been released funds for Soybean Production, and your insights and expertise are essential to hasten the decision and compliance of the liquidation.

For strict compliance.


NEMESIO G. LOAYON, Ph.D.
SUC President III