



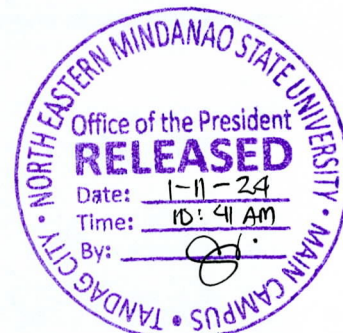
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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**  
No. 01 - 014, s. 2024

TO : **The Campus Directors**  
FROM : **SUC PRESIDENT III**  
SUBJECT : **EMPLOYEES' OFFICE UNIFORM**  
DATE : **January 11, 2024**



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In compliance with the Civil Service Laws, we are mandated to wear the prescribed office uniforms. Thus, this memorandum reiterates the requirement for all NEMSU Officials and employees to purchase two sets of uniforms.

As agreed during the Management Committee meeting, the University/Campus Cooperatives are allowed to collect the amount for the payment of office uniforms to the contracted tailor or supplier.

However, Faculty and Staff who are not a member of the cooperative have an option to become a member of the same.

The Campus Directors are hereby directed to ensure the collection of uniform payment so that the supplier can start the production phase.

Once the collection is intact, please coordinate with the Extension Director Dr. Maria Cristina S. Dela Cerna.

For guidance and compliance.

  
**NEMESIO G. LOAYON, PhD**  
SUC President III