



Republic of the Philippines  
**North Eastern Mindanao State University**

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**MEMORANDUM FROM THE OFFICE OF THE PRESIDENT**

**TO:** Vice Presidents, Campus Directors, Directors, Deans, Chief Administrative Officers, Planning Officers, Accountant III, HRMO, Procurement Officer (Main Campus), Executive Assistant, Faculty Members with Academic Rank of an Assistant Professor and higher (cycle 8), and other Administrative Personnel with a Position of equal rank with that of an Assistant Professor and higher

**SUBJECT:** NEW SCHEDULE OF THE 4TH QUARTER REGULAR ACO-ADCO MEETING FY 2023 AND THE PAGPADAYAG 2023: THE 1<sup>ST</sup> STATE OF THE UNIVERSITY ADDRESS (ON-SITE)

**DATE:** December 4, 2023

Please be informed that the scheduled meeting of the Academic and Administrative Councils cum Pagpadayag 2023: The 1<sup>st</sup> State of the University Address on December 6, 2023, is postponed to **December 12, 2023**. The schedule change is due to work suspension caused by the recently experienced earthquakes.

Venue will be at Highland Function Farm, Mangagoy, Bislig City, Surigao del Sur. Members of the Executive Committee, Faculty Members with a rank of Assistant Professor and higher, and Administrative Personnel of equal rank with Asst. Prof. and higher must attend the ADCO-ACO Meeting onsite and the Pagpadayag 2023: The 1<sup>st</sup> State of the University Address.

Attendees are expected to be in their Filipiniana or Barong Tagalog dress with touch or accent of blue.

We apologize for any inconvenience this may cause and hope for your understanding. Please inform your respective departments and units of this change and adjust your schedules accordingly. All other provisions of Memorandum No. 11-016, s. 2023 are still in effect.

Thank you for your cooperation.

Digitally signed by  
Loayon Nemesio  
Gallardo

Date: 2023.12.04  
16:54:26 +0800

**NEMESIO G. LOAYON, PhD**  
SUC President III

